# **APPLICATION FOR THE POST OF THE PRINCIPAL**

**From**:

PHOTO

###### Dr./Prof.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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# Tel: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Mobile No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**The President**, **(Mandatory)**

**Sind Educationists’ Association,**

**Jai Hind College**,

**MUMBAI- 400 020**.

Sir,

With reference to your advertisement in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ dated \_\_\_\_\_\_\_\_\_\_\_,

I would like to be considered for the post of the **PRINCIPAL** at Jai Hind College – Mumbai 20.

The Following are the relevant particulars:

**I. (a) Academic Qualifications:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Degree | Subjects offered | Month &  Yr of passing | Total Marks Class obtained with Percentage  Total/Out of | School /  College | Board / University |
| 1. S.S.C. (X) |  |  |  |  |  |
| 2. H.S.C. (XII) |  |  |  |  |  |
| 3. B.A./B.Sc./B.Com |  |  |  |  |  |
| 4. M.A./M.Sc./M.Com. |  |  |  |  |  |
| 5. M.Phil./M.Tech. |  |  |  |  |  |
| 6. Ph.D.Degree |  |  |  |  |  |
| 7. NET/SET |  |  |  |  |  |
| 8. Other Degrees |  |  |  |  |  |

1. **Other Qualifications if any (Certificates, Diplomas, etc.):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**….2**

**II. Teaching Experience :-**

(a) Teaching experience: (Attach Copies of University Approvals)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Institution (College/Univ. Dept) | University | Position held | Nature of appointment Full-time, Part-time, Permanent, Temporary, Probationary etc. | Period of appointment with dates | Subjects & Classes taught | Reason for leaving previous appointment |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

**Details of Service/Teaching Experience :**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **From** | **To** | **Duration** |
| **Appointment as a lecturer/Asst. Prof. on probation** |  |  |  |
| **Placed in Senior Scale / Stage 1 to 2** |  |  |  |
| **Placed in Reader is Grade/Stage 2 to 3** |  |  |  |
| **Placed as Associate Professor** |  |  |  |
| **Appointed as In-charge Principal** |  |  |  |
| **Appointed as Regular Principal** |  |  |  |
| **Total Period of Approved Service** |  |  |  |

|  |  |
| --- | --- |
| Married or single |  |
| Age |  |
| Date of Birth |  |
| Place of Birth |  |
| Nationality |  |
| Religion |  |
| If Backward Class; give particulars: |  |
| If belonging to Handicapped Category: Mention nature & % of handicap\* (Attach relevant certificate): |  |

**III. Other Personal Details:-**

(b) Names & address of responsible persons to whom a confidential reference about me may be made:

1. Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Designation:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Designation:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mobile No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mobile No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Yours sincerely,

##### Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Signature)

**Table 1**

**Assessment Criteria and Methodology for University/College Teachers**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **1.Teaching** | | | | | |
| **Category** | **Name of Activity** | **Unit of Calculation** | | **Self-Appraisal Grading** | **Verified API Grading** **by Committee** |
| **Actual Class spent per year** | **% of Teaching** | **For Assistant Professor/ Associate Professor/ Professor i) Good:** 80 % & above, **ii**) **Satisfactory** :Below 80% but 70% & above, **iii) Not satisfactory:** Less than 70% |
|  | **(1)** | **(2)** | **(3)** | **(4)** |  |
| **1** | **Teaching: (Number of classes taught/total classes assigned) x100% (Classes taught includes sessions on tutorials, lab and other teaching** **related activities)** (Teaching: Black board Teaching: ICT based Practical / Laboratory Tutorials / Assignments / Project, Field Work, Group Discussion, Seminars, Remedial Teaching, Clarifying doubts within and outside the class hours Additional teaching to support counseling and mentoring) |  |  |  |  |
| **Total Actual Hours spent** |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **2. Involvement in the University/College students related activities/research activities** | | | | |
| **2** | **Activities** | **Total days Spent**  **per**  **year** | **Self-Appraisal Grading For Assistant Professor / Associate Professor / Professor**  **i) Good :** Involved in at least 3 activities  **ii) Satisfactory :**1-2 activities  **iii) Not-satisfactory:** Not involved/undertaken any of the activities  **Note**: Number of activities can be within or across the broad categories of activities. | **Verified API Grading**  **by Commit tee** |
| **(1)** | **(2)** | **(3)** |  |
| (a) Administrative responsibilities such as Head, Chairperson/ Dean /Director/IQAC Coordinator/ different committees/ Warden, etc. |  |  |  |
|  | (b) Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation.  *i) Question Paper Setting*  *ii) Invigilation/ Supervision, iii) Flying Squad*  *iv) CS/ ACS/ Custodian*, *v) CAP Director/ Assistant Director vi) Unfair Menace Committee*  *vii) Grievance Committee viii) Internal* *Assessment*  *ix)External Assessment , x) Re-valuation*  *xi) Result Preparation (College Level for Internal Assessment), xii) RRC/RAC Committee*  *xiii) M. Phil., Ph. D. Thesis evaluation / any other )* |  |  |  |
|  | (c) Student related co-curricular, extension and field based activities such as student clubs, career counseling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services. |  |  |  |
|  | d) Institutional Governance / Participation in State/ Central bodies/ Committee on education, Research and  National development etc. (Govt. Nominee/ Nodal officer/ Enquiry committee member/Inspection committee member/ state Govt. Workshop committee/Govt. CAS Committee/Subject expect |  |  |  |
|  | (d) Organizing seminars/ conferences/ workshops, etc and other college/university activities. |  |  |  |
|  | (e) Evidence of actively involved in guiding Ph.D. students i) No. of Registered candidate :  ii) No. of Awarded Candidates: |  |  |  |
|  | (f) Conducting Minor or Major Research Project sponsored by national or international agencies.  i) Above 10 Lacs:  ii) Below 10 Lacs |  |  |  |
|  | (g) At least one single or joint publication in peer- reviewed or UGC list of Journals. |  |  |  |
| **Overall** **Grading:**  **Good:** *Good in teaching and satisfactory or good in activity at S.No.2.Or*  **Satisfactory:** *Satisfactory in teaching and good or satisfactory in activity at S.No.2.*  **Not Satisfactory**: *If neither good nor satisfactory in overall grading.* | | |  |  |

**Table 2**

**Methodology for Institute Teachers for calculating**

**Academic / Research Score**

***(Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students’ Ph.D. award letter, etc,.)***

**RESEARCH AND ACADEMIC CONTRIBUTIONS:**

Based on the teacher’s self-assessment, API scores are proposed for research and academic contributions. The minimum API scores required for teachers from this category are different for different levels of promotion in universities and colleges. The self-assessment score shall be based on verifiable records and shall be finalized by the screening cum evaluation committee for the promotion of Assistant Professor to higher grades and Selection Committee for the promotion of Assistant Professor to Associate Professor and Associate Professor to Professor and for direct recruitment of Associate Professor and Professor.

**(1) Research Papers in Peer-Reviewed or UGC listed Journals: (Please refer points as per UGC notification)**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr.**  **No.** | **Title of paper** | **Journal Name, Page nos., Vol. no., Issue no., Year of publication** | **ISSN / ISBN NO.** | **Impact Factor if any** | **No. of Co-**  **Auth ors** | **Whether Principal**  **Author / Supervisor/**  **Co-supervisor** | **Self-**  **Appraisal Score** | **API Score Verified** | **Page No. of Relevant Documents** |
| 1 |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  |
| **Total ( 1)** | | | | | | |  |  |  |

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**(2) (a) Publications (other than Research papers) (Books, Chapters in Books) (i) Books Published with ISSN / ISBN number**

**International Publisher: 12 points per Book for Single Author**

**National Publisher: 10 points per Book for Single Author, etc. as per Appendix II Table 2 (GR:8/3/19)**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr.**  **No.** | **Title of Book with no. of pages** | **Publishers name with ISSN / ISBN NO.** | **International/**  **National Publisher** | **No. of Co- Authors** | **Whet her Principal Author /**  **Co-Author** | **S e lf**  **-Appraisal**  **Score** | **API Score Verified** | **Page No. of Relevant Documents** |
| 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |
|  | **Sub Total: (2)(a)(i):** | | | | |  |  |  |

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**(2) (a)(ii) Chapter in Edited Book with ISSN / ISBN (5 points per Chapter)**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **Title of Chapter with Page Nos.** | **Name of Book** | **Publisher**  **Name** **& ISSN/ ISBN** **NO.** | **N o. of**  **Co-Authors** | **Whet her Principal Author /**  **Co-Author** | **Self-**  **Appraisal Score** | **API Score Verified** | **Page No. of Relevant Documents** |
| 1 |  |  |  |  |  |  |  |  |
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|  | **Sub Total: (2)(a)(ii)** | | | | |  |  |  |

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**(2) (a) (iii) Editor of Book with ISSN / ISBN number**

**Editor of Book by International Publisher: 10 points per Book for Single Author**

**Editor of Book by National Publisher: 8 points per Book for Single Author**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **Title of Book with** **Page**  **Nos.** | **Publisher**  **Name** **& ISSN /ISBN NO.** | **International / National Publisher** | **No. of**  **Co- Authors** | **Whet her Principal Author /**  **Co-Author** | **Self-**  **Appraisal Score** | **API Score Verified** | **Page No. of Relevant Documents** |
| 1 |  |  |  |  |  |  |  |  |
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| **Sub Total (2)(a)(iii)** | | | | | |  |  |  |

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**(2) (b) Translation works in Indian and Foreign Languages by qualified faculties**

**(3 points per Chapter or Research paper (8 points per Book)**

|  |  |  |  |  |  |  |  |  |
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| **Sr.**  **No.** | **Original Title of Chapter**  **or Research paper / Book**  **with Page Nos. Nos.**  **ISSN / ISBN NO.** | **Name**  **Of Original**  **Author** | **Translated Title of**  **Chapter or Research**  **paper / Book with Page Nos. ISSN /ISBN NO.** | **No. of**  **Translated**  **Co-Authors** | **Whet her Principal Auth or /**  **Co- Author** | **S elf-**  **Appraisal Score** | **API Score Verified** | **Page No. of Relevant Documents** |
| 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |
| **Sub Total (2)(b)** | | | | | |  |  |  |
| **Total (2) : (2)(a)(i) + (2)(a)(ii) + (2)(a)(iii) + (2)(b)** | | | | | |  |  |  |

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**(3) Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricular**

**(3)(a) Development of Innovative pedagogy: (5 points per Innovative pedagogy)**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **Title of Innovative pedagogy** | **Sponsored Agency if any** | **Types of Teaching - Learning Environments:**  **Face-to-face/ Networked**  **/ Open and distance/ Virtual / if any** | **Specify ICTs resource s: web link : You Tube** **Videos-Audios/ Smart Classroom/ Simulation Games/ Blogging/ Online Discussion Forums / Virtual Laboratories/ Telecast/ Picture/ Models**  **/Charts if an y** | **Date of approval from authority** | **Date of Implementation** | **S elf-**  **Appraisal Score** | **API Score Verified** | **Page No. of Relevant Documents** |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  | **Subtotal (3)(a)** | | | | | |  |  |  |

**(3) (b) Design of new curricula and courses: (02 points per curricula / Course)**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **Name of Programme where curricula introduced** | **Title of new curricula and courses** | **Specify ICTs resource s: web link /**  **You tube**  **link: Audio/ Video/ Telecast / Picture / Models/ Charts if any** | **Date of approval from authority** | **Date of Implementation** | **S el f-**  **Appraisal Score** | **API Score Verified** | **Page No. of Relevant Documents** |
| 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |
|  | **Subtotal (3)(b)** | | | | |  |  |  |

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**(3) (c) MOOCs:**

**(3) (c) (i) Development of complete MOOCs in 4 quadrants (4 credit course) (20 per curricula / Course)**

**(In case of MOOCs of lesser credits 05 marks / credit)**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **Name of Programme where curricula introdu1ced** | **Course Credits** | **Title of ne w**  **M O O C curricula** | **Specify ICTs resource s: web link /You tube link : Audio/Video/Telecast / Picture / Models/ Charts if any** | **Date of approval from authority if any** | **Date of Implementation** | **Self- Appraisal Score** | **API Score Verified** | **Page No. of Relevant Documents** |
| 1 |  |  |  |  |  |  |  |  |  |
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|  | **Subtotal (3)(c)(i)** | | | | | |  |  |  |

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**(3) (c) (ii) MOOCs (developed in 4 quadrant) per module/lecture (5points per module / lecture)**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr.**  **No.** | **Name of Programme &**  **Course where curricula introduced** | **Course Credit s** | **Title of new**  **M O O C curricula** | **Specify ICTs resource s: web link /You tube**  **link: Audio/Video/ Telecast / Picture /**  **Models/ Charts if any** | **Date of approval from authority** | **Date of Implementation** | **Self- Appraisal Score** | **API Score Verified** | **Page No. of Relevant Documents** |
| 1 |  |  |  |  |  |  |  |  |  |
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|  | **Subtotal (3)(c)(ii)** | | | | | |  |  |  |

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**(3) (c) (iii) Content writer/subject matter expert for each module of MOOCs (at least one quadrant) (2 points per curricula / Course)**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr.**  **No.** | **Name of Programme &**  **Course where Content is introduced** | **Course Credits** | **Title of**  **ne w**  **M O O C Content curricula** | **Specify ICTs resource s: web link /**  **You tube link: Audio/ Video/ Telecast / Picture / Models/ Charts if any** | **Date of approval from authority** | **Date of Implementation** | **Self-**  **Appraisal Score** | **API**  **Score Verified** | **Page No. of Relevant Documents** |
| 1 |  |  |  |  |  |  |  |  |  |
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|  | **Subtotal (3)(c)(iii)** | | | | | |  |  |  |

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**(3) (c) (iv) Course Coordinator for MOOCs (4 credit course) (8 points per curricula / Course)**

**(In case of MOOCs of lesser credits 02 marks / credit)**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr.**  **No.** | **Nam e of Program me**  **& Course** | **Course Credit s** | **Title of M O O C curricula** | **Specify ICTs resource s: web link /You tube link: Audio/ Video/ Telecast / Picture /**  **Models/Charts if** **any** | **Date of approval from authority** | **Date of Implementation** | **Self-**  **Appraisal Score** | **API**  **Score Verified** | **Page No. of Relevant Documents** |
| 1 |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |
|  | **Subtotal (3)(c)(iv)** | | | | | |  |  |  |
|  | **Total (3)(c) : (3)(c)(i) + (3)(c)(ii) + (3)(c)(iii) + (3)(c)(iv)** | | | | | |  |  |  |

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**(3) (d) : E-Content**

**(3) (d) (i) Development of e-Content in 4 quadrants for a complete course/e-book**

**(12 points per curricula / Course)**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr.**  **No.** | **Title of**  **e-Content course/ e-book with no. of pages,** **ISSN / ISBN NO. if any** | **Nam e of Programme**  **& Course to which introduced** | **Specify ICTs**  **resources: web link** | **Whether Peer reviewed** | **No. of Co- Auth ors** | **Whet her Principal Auth or /Co-Author** | **Self-**  **Appraisal Score** | **API Score Verified** | **Page No. of Relevant Documents** |
| 1 |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |
|  | **Sub Total: (3)(d)(i)** | | | | | |  |  |  |

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| **Sr.**  **No.** | **Title of** **e-Content module with no. of pages,** **ISSN / ISBN NO. if any** | **Nam e of Program me**  **& Course to which introduced** | **Specify ICTs**  **resources: web link** | **Whether Peer reviewed** | **No. of Co-**  **Auth ors** | **Whet her Principal Author /Co-Author** | **Self-**  **Appraisal Score** | **API Score Verified** | **Page No. of Relevant Documents** |
| 1 |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |
|  | **Sub Total: (3)(d)(ii)** | | | | | |  |  |  |

**(3) (d) (ii) e-Content (developed in 4 quadrants) per module (5 points per module / Course)**

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**(3) (d) (iii) Contribution to development of e-content module in complete course/paper/e-book**

**(at least one quadrant) (2 points per module /Course)**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr.**  **No.** | **Title of e- Con tent module with no. of pages, ISSN / ISBN NO. if any** | **Nam e of Programme**  **& Course to which introduced** | **Specify ICTs resources: web link** | **Whether Peer**  **reviewed** | **No. of Co- Auth ors** | **Whet her Principal Author/**  **Co-Author** | **S elf-**  **Appraisal Score** | **API Score Verified** | **Page No. of Relevant Documents** |
| 1 |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |
|  | **Sub Total: (3)(d)(iii)** | | | | | |  |  |  |

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**(3) (d) (iv) Editor of e-content for complete course/ paper /e-book (10 points per Course / paper)**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr.**  **N o.** | **Title of** **e-Content Course with no. of pages,** **ISSN / ISBN NO. if any** | **Nam e of Program me** **&** **Course to which introduced** | **Specify ICTs resources: web link** | **Whether Peer**  **reviewed** | **N o. of**  **Co-Edit ors** | **Self-**  **Appraisal Score** | **API Score Verified** | **Page No. of Relevant Documents** |
| 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |
|  | **Sub Total: (3)(d)(iv)** | | | | |  |  |  |
|  | **Total (3) (d): (3)(d)(i) + (3)(d)(ii) + (3)(d)(iii) + (3)(d)(iv)** | | | | |  |  |  |
|  | **Total (3): (3)(a) + (3)(b) + (3)(c) + (3) (d)** | | | | |  |  |  |

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**(4) Research Score:**

**(4) (a) Research guidance: ( Ph.D. : 10 points per degree awarded & 05 per thesis submitted)**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr.**  **No.** | **Sr. No.** | **Number of**  **Candidate**  **Enrolled** | **No. of Thesis Submitted with dates** | **No. of Candidate Degree Awarded with dates** | **S elf-**  **Appraisal Score** | **API Score**  **Verified** | **Page No. of Relevant Documents** |
| 1 | **M. Phil. / P.G. Dissertation** |  |  |  |  |  |  |
| 2 | **Ph.D.** |  |  |  |  |  |  |
|  | **Sub Total: (4)(a)** | | | |  |  |  |

**(M. Phil. / P.G dissertation: 2 points per degree awarded)** Refer to Enclosure Page no.\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_

**(4) (b) Research Projects Completed: A: More than 10 lakhs (10 points per Project) B: Less than 10 lakhs (5 points per Project)**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr.**  **N o.** | **Type of** **Project : A/B** | **Title of Project** | **Sponsor ed**  **Agency** | **Date of Completion** | **Whether**  **Co-PI** | **Grant Received (Rs.)** | **Self-**  **Appraisal Score** | **API Score Verified** | **Page No. of Relevant Documents** |
| 1 |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |
| **Sub Total: (4)(b)** | | | | | | |  |  |  |

Refer to Enclosure Page no.\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_

**(4) (c) Research Projects Ongoing: A: More than 10 lakhs (5 points per Project) B: Less than 10 lakhs (2 points per Project)**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr.**  **No.** | **Type of**  **Project : A /B** | **Title of**  **Project** | **Sponsored**  **Agency** | **Duration of Project** | **Date of Starting** | **Whether**  **Co-PI** | **Grant Received (Rs.)** | **Self**  **Appraisal Score** | **API**  **Score Verified** | **Page No. of Relevant Documents** |
| 1 |  |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |  |
| **Sub Total: (4)(c)** | | | | | | | |  |  |  |

Refer to Enclosure Page no.\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_

**4) (d) Consultancy: (3 points per Consultancy Project)**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr.**  **N o.** | **Title of Consultancy Project** | **Sponsor ed**  **Agency** | **Date of**  **Starting** | **Amount Mobilized (Rs. Lakh)** | **Self-Appraisal**  **Score** | **API Score Verified** | **Page No. of Relevant Documents** |
| 1 |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |
|  | **Sub Total: (4)(d)** | | | |  |  |  |
|  | **Total (4) : (4)(a) + (4)(b) + (4)(c) + (4)(d)** | | | |  |  |  |

Refer to Enclosure Page no.\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_

**(5) (a) Patents : (10 points per International Patent and 7 points per National Patent)**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr.**  **No.** | **Title of patent Project** | **Patent Number** | **Sponsored Agency if any** | **Date of**  **Award** | **International / Nation al** | **Self-Appraisal**  **Score** | **API Score Verified** | **Page No. of Relevant Documents** |
| 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |
|  | **Sub Total: (5)(a)** | | | | |  |  |  |

Refer to Enclosure Page no.\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_

**(5) (b) \*Policy Document (Submitted to an International Body/Organization like UNO/UNESCO/World**

**Bank/International Monetary Fund etc. or Central Government or State Government) A: International (10 points per Policy Document)**

**B: National (7 points per Policy Document) C: State (4 points per Policy Document)**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr.**  **No.** | **Title of Policy Document** | **Name of Submitted Agency** | **International/ National / State** | **Policy**  **Document Number** | **Date of Acceptance** | **Self-Appraisal Score** | **API Score Verified** | **Page No. of Relevant Documents** |
| 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |
|  | **Sub Total: (5)(b)** | | | | |  |  |  |

Refer to Enclosure Page no.\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_

**(5) (c) Awards/Fellowship: A: International**

**(7 points perAwards/Fellowship)**

**B: National (5 points perAwards/Fellowship)**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr.**  **No.** | **Name of Award/**  **Fellowship** | **Date of Received** | **International / National** | **Name of Awardees Academic Body / Association** | **Self-Appraisal**  **Score** | **API Score Verified** | **Page No. of Relevant Documents** |
| 1 |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |
| **Sub Total: (5)(c)** | | | | |  |  |  |
| **Total (5) : (5)(a) + (5)(b) + (5)(c)** | | | | |  |  |  |

Refer to Enclosure Page no.\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_

**(6) \*Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr.**  **No.** | **Title of Presentation in Academic Session** | **Title of Conference/**  **Seminar** | **Mode of Presentation: Invited lectures / Resource Person / Paper presentation** | **Name of Organizer** | **Whether International (Abroad) / International (within Country)/ National /State/ University** **Level** | **Self-**  **Appraisal Score** | **API Score Verified** | **Page No. of Relevant Documents** |
| 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |
|  | **Total (6) :** | | | | |  |  |  |

Refer to Enclosure Page no.\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_

**Note: The Research score for research papers would be augmented as follows:** Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list):

1. Paper in refereed journals without impact factor - 5 Points
2. Paper with impact factor less than 1 - 10 Points
3. Paper with impact factor between1 and 2 - 15 Points

iv) Paper with impact factor between 2 and 5 - 20 Points

v) Paper with impact factor between 5 and 10 - 25 Points

vi) Paper with impact factor >10 - 30 Points

a) Two authors: 70% of total value of publication for each author.

b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors.

**Joint Projects:** Principal Investigator and Co-investigator would get 50% each.

**Note:**

• Paper presented if part of edited book or proceeding then it can be claimed only once.

• For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and

Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.

• \*For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.

• The research score shall be from the minimum of three categories out of six categories.

**Summary of Table 2**

**Academic / Research Score**

|  |  |  |  |
| --- | --- | --- | --- |
| **Details of Academic & Research activities** | **Self-Appraisal**  **Score** | **API Score Verified by Committee** | **Remarks** |
| (1) Research Papers in Peer-Reviewed or UGC listed Journals |  |  |  |
| (2) Publications (other than Research papers) |  |  |  |
| (3) Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative  courses and curricula |  |  |  |
| (4) Research guidance/ Projects Completed/Projects Ongoing/ Consultancy |  |  |  |
| (5) Patents / Policy Document /Awards/Fellowship |  |  |  |
| (6) Invited lectures / Resource Person/paper presentation in Seminars / Conferences/full paper in Conference Proceedings |  |  |  |
| **Grand Total of Table 2** |  |  |  |

**IV SUMMARY OF API SCORES:**

|  |  |  |
| --- | --- | --- |
| **Category** | **Criteria** | **Annual API Score** |
| **Table** **1** | Activities: **Overall Grading**  1. Teaching  2. Involvement in the University / College students related activities / research activities |  |
| **Table** **2** | Academic/Research Score |  |

**List of Enclosures: (Please attach copies of certificates and / or letters sanction orders, papers etc. wherever**

**Necessary)**

**UNDERTAKING**

I **Dr/Mr. / Mrs. ………………..** undertakes that the information provided is correct as per records submitted by me to Institute and documents enclosed along with the duly filled in PBAS Proforma.

**Date : ……………… Signature of the faculty with**

**Place: …………….. Designation**

**Signature of Director/Principal**