

Board of Studies

The Board of Studies was constituted as per the UGC mandate.

Following is the constitution of the BoS:

1. Head of Department – Chairman
2. Two Subject Experts
3. V.C. Nominee – Eminent academician
4. One Industry representative
5. Two Senior Teachers of Department
6. One Alumnus

Board of Studies for all departments (28 in number) have been constituted as per the mandate.

Two meetings, one in each semester has been conducted in the academic year 2018-19.

The notice for these meetings is sent to all BoS members at least 15 days in advance.

A draft of the syllabi is sent to all BoS members at least a week in advance of the meeting.

Draft Syllabi is prepared by each department.

The format of the syllabi is institutionalised and covers all aspects such as Objectives, Outcomes, Course Credits, Number of lectures, references and pattern of Assessment.

To make the BoS meetings more enriching and relevant in Autonomy, the following points are emphasized:

- The syllabi presented at the BOS highlights the part that is being changed.
- Justification for the suggested change and the learning outcome is discussed.
- The draft syllabi is analysed in comparison with the existing syllabi.
- Any feedback mechanism, on which the suggested change is based, is placed at the meeting.
- Any innovative pedagogical method of teaching learning and evaluation along with their advantages is also discussed.
- Mechanisms of evaluations and their advantages or disadvantages, if any, with suggested solutions is analysed.
- Any challenges that the department may have faced with respect to the previously passed syllabi is also discussed.

While framing the syllabus, the Institutional Goals under Autonomy are kept in mind and adequately addressed. These are:

- Subject skills
- Research
- Environmental problem solving
- Integration of current affairs

- IT
- Statistical analysis
- Interdisciplinary
- Entrepreneurship
- Competitive Exams
- Laboratory Management

Syllabi of certificate courses or any other department AAA activity is also discussed and syllabi passed at the BoS.

The Formatted Syllabi (soft copy) passed by the BOS is submitted to the Academic Council for ratification along with all relevant documents, such as:

- Minutes of the meeting
- Resolution/s (Hard copy)
- List of course codes and titles (soft copy)

Odd semester syllabi have been passed by the BoS in September 2018 while even semester syllabi have been passed by the BoS in January 2019.
